



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

February 17, 2000

Dr. John Reitz, Treasurer
American Dental Political Action
Committee
1111 14th Street, NW, 11th Floor
Washington, DC 20005

Identification Number: C00000729

Reference: November Monthly Report (10/1/99-10/31/99)

Dear Dr. Reitz:

This letter is to inform you that as of February 16, 2000, the Commission has not received your response to our request for additional information, dated January 27, 2000. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

The Commission is in receipt of your 1999 Year End Report on January 28, 2000; however, it does not address the matters in our letter referenced above. If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Scott Walker on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", with a stylized flourish at the end.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Dr. John Reitz, Treasurer
American Dental Political Action
Committee
1111 14th Street, NW, 11th Floor
Washington, DC 20005

JAN 27 2000

Identification Number: C00000729

Reference: November Monthly Report (10/1/99-10/31/99)

Dear Dr. Reitz:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The total listed on Line 7, Column B of the Summary Page appears to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

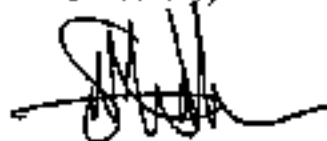
-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

-The totals listed on Lines 23, 30, and 31, Column B of the Detailed Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days

of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read 'SW', with a long horizontal flourish extending to the right.

Scott Walker
Reports Analyst
Report Analysis Division

