



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C.

RQ-2

December 20, 2023

JENNIE UNGER SKELTON, TREASURER  
JAZZ PHARMACEUTICALS, INC. POLITICAL ACTION COMMITTEE  
28 LIBERTY SHIP WAY, SUITE 2815  
SAUSALITO, CA 94965

**Response Due Date**

**01/24/2024**

IDENTIFICATION NUMBER: C00721811

REFERENCE: OCTOBER MONTHLY REPORT (09/01/2023 - 09/30/2023)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Your calculations for Line 8, Column B appear to be incorrect. Please provide the correct totals on the Summary Page. (52 U.S.C. §30104(b))
2. The beginning cash balance of this report does not equal the ending balance of your September Monthly Report (8/1/23 - 8/31/23). Please correct this discrepancy and amend all subsequent report(s) that may be affected by the correction. (52 U.S.C. §30104(b))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit [www.fec.gov/help-candidates-and-committees](http://www.fec.gov/help-candidates-and-committees). For more information about Requests for

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Additional Information (RFAI), why you received a letter, and how to respond, please visit [www.fec.gov/help-candidates-and-committees/request-additional-information](http://www.fec.gov/help-candidates-and-committees/request-additional-information). Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1622.

Sincerely,

A handwritten signature in black ink that reads "Aaron Carrell". The script is cursive and fluid.

Aaron Carrell  
Campaign Finance Analyst