



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

APR 19 1996

Carol M. Herndon, Treasurer
Food Lion, Inc. Political
Action Committee
P.O. Box 1330
Salisbury, NC 28145

Identification Number: C00214304

Reference: March Monthly Report (2/1/96-2/29/96)

Dear Ms. Herndon:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the total contribution for the period. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Neil Evans
Reports Analyst
Reports Analysis Division

PAYROLL DEDUCTIONS

SCHEDULE A ITEMIZED RECEIPTS		Use separate worksheet for each category of the Detailed Summary Page	PAGE OF FOR LINE NUMBER 11(a)(1)
Contributions from Individuals			
Any information copied from such Reports and Statements may not be used by any person for the purpose of obtaining contributions or for campaign purposes other than using the name and address of any political committee to solicit contributions from such sources.			
NAME OF COMMITTEE (in full) National Organization PAC 000000001			
A. Full Name, Mailing Address and ZIP Code		Name of Employer	Date (month day year)
AMES Sullivan 21 15th Street City, State ZIP		National Organization, Inc.	payroll deduction
Receipt for _____ Payment _____ Other agency _____		Branch Manager	\$72.00 (\$18 biweekly)
B. Full Name, Mailing Address and ZIP Code		Name of Employer	Date (month day year)
Rodney Jones 681 Hainsbury Road City, State ZIP		National Organization, Inc.	payroll deduction
Receipt for _____ Payment _____ Other agency _____		Vice President	\$120.00 (\$20 biweekly)
		Aggregate Year to Date > \$ 228.00	

Itemize payroll deductions only after they have exceeded \$200 per calendar year from an individual.

IN-KIND CONTRIBUTIONS

SCHEDULE A ITEMIZED RECEIPTS		Use separate worksheet for each category of the Detailed Summary Page	PAGE OF FOR LINE NUMBER 11(a)(1)
Contributions from Individuals			
Any information copied from such Reports and Statements may not be used by any person for the purpose of obtaining contributions or for campaign purposes other than using the name and address of any political committee to solicit contributions from such sources.			
NAME OF COMMITTEE (in full) National Organization PAC 000000001			
A. Full Name, Mailing Address and ZIP Code		Name of Employer	Date (month day year)
MARTIN L. Evans 4 River Road City, State ZIP		National Organization, Inc.	8/19/92
Receipt for _____ Payment _____ Other agency _____		CHAIRMAN	\$3,999.00 (\$3,999.00 (IN-KIND) RAFFLE PRIZE)
		Aggregate Year to Date > \$ 3,999.00	

SCHEDULE B ITEMIZED DISBURSEMENTS		Use separate worksheet for each category of the Detailed Summary Page	PAGE OF FOR LINE NUMBER 21(b)
Operating Expenditures/Other Payments			
Any information copied from such Reports and Statements may not be used by any person for the purpose of obtaining contributions or for campaign purposes other than using the name and address of any political committee to solicit contributions from such sources.			
NAME OF COMMITTEE (in full) National Organization PAC 000000001			
A. Full Name, Mailing Address and ZIP Code		Receipt or Disbursement	Date (month day year)
Martin L. Evans 4 River Road City, State ZIP		raffle prize	8/19/92
Receipt for _____ Payment _____ Other agency _____		DISBURSEMENT OF _____	\$3,999.00 (IN-KIND CONTRIBUTION)

Itemize in-kind contributions on both Schedules A and B so as not to inflate the cash-on-hand amount.

Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, write "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor. 104.8(b).

EXAMPLE: During an election year, a corporate manager authorizes her employer to deduct \$12 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's contributions as "unitemized contributions" in its April and July quarterly reports. By June 30, the closing date for the July report, the manager's aggregate contributions are \$192 — still below the \$200 itemization threshold. By September 30 — the closing date for the October quarterly report — the manager's contributions reach \$228. Therefore, the committee itemizes the total contributions received from the manager during the third quarter (\$120), providing the year-to-date total in the appropriate space. (See item A in the illustration above.)

In-Kind Contributions

When determining whether to itemize an in-kind contribution, follow the same guidelines listed above under "When to Itemize Receipts." See Chapter 2 for information on how to determine the dollar value of an in-kind contribution.

In addition, add the value of the in-kind contribution to the operating expenditures total on Line 21(b) (in order to avoid inflating the cash-on-hand amount). 104.13(a)(2).

If the in-kind contribution must be itemized on Schedule A, then it must also be itemized on a Schedule B for operating expenditures. See the illustration at right.

Appreciated Goods

When a committee receives an in-kind contribution whose value may

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