



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Ken A. Crerar, Treasurer
The Council of Insurance Agents & Brokers
Political Action Committee
701 Pennsylvania Avenue, NW, Suite 750
Washington, DC 20004

JAN 16 2001

Identification Number: C00039578

Reference: September Monthly Report (8/1/00-8/31/00)

Dear Mr. Crerar:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your Amended April Monthly report dated 11/22/00 references a contribution made during this reporting period to Snowe for Senate that was erroneously designated for the 2000 Primary election and identified through an internal audit. Furthermore, you state that, "Council PAC does not intend to redesignate the contributions in its FEC reporting systems until it receives instructions from the candidates' committees in response to our notice letter". Please note that contributions may not be designated for an election which has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during that election campaign. In the best interest of your committee, all refunds and redesignations should be made within sixty days of the treasurer's receipt of the contribution(s).

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund or redesignation request sent to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memo entries on schedule B supporting Line 23 of the report covering the period during which the redesignation is made. 11 CFR § 110.1(b)

Although the Commission may take further legal action regarding this impermissible activity, your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Colleen E. Manning", followed by a long, horizontal, slightly wavy line that extends to the right.

Colleen E. Manning
Reports Analyst
Reports Analysis Division

SCHEDULE B

ITEMIZED DISBURSEMENTS

Use separate schedule(s)
for each category of the
Detailed Summary PagePAGE 1 OF 1
FOR LINE NUMBER 33

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (In Full)

The Council of Insurance Agents & Brokers Political Action Committee (CouncilPAC)

A. Full Name, Mailing Address and ZIP Code Snowe for Senate 3 Canal Plaza Suite 601 Portland, ME 04101	Purpose of Disbursement MAINE PRIMARY Olympia J. Snowe, U.S. SENATE ME Disbursement for: ☒ Primary ☐ General ☐ Other (specify) 2000	Date (month, day, year) 08/07/00	Amount of Each Disbursement This Period 1,000.00
B. Full Name, Mailing Address and ZIP Code Friends of Schumer 80 Madison Ave Suite 1201 New York City, NY 10010	Purpose of Disbursement Charles Schumer, U.S. SENATE NY Disbursement for: ☒ Primary ☐ General ☐ Other (specify) 2000	Date (month, day, year) 08/08/00	Amount of Each Disbursement This Period 5,000.00
C. Full Name, Mailing Address and ZIP Code Friends of Clay Shaw PO Box 2188 Ft. Lauderdale, FL 33303	Purpose of Disbursement E. Clay Shaw, U.S. HOUSE 22nd FL Disbursement for: ☒ Primary ☐ General ☐ Other (specify) 2000	Date (month, day, year) 08/28/00	Amount of Each Disbursement This Period 1,000.00
D. Full Name, Mailing Address and ZIP Code Culberson for Congress 14133 Memorial Drive Suite 5 Houston, TX 77079	Purpose of Disbursement John Culberson, U.S. HOUSE 7th TX Disbursement for: ☐ Primary ☒ General ☐ Other (specify) 2000	Date (month, day, year) 08/29/00	Amount of Each Disbursement This Period 1,000.00
E. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for: ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
F. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for: ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
G. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for: ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
H. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for: ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
I. Full Name, Mailing Address and ZIP Code	Purpose of Disbursement Disbursement for: ☐ Primary ☐ General ☐ Other (specify)	Date (month, day, year)	Amount of Each Disbursement This Period
SUBTOTAL of Disbursements This Page (optional)			8,000.00
TOTAL This Period (last page this line number only)			8,000.00

