



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

May 2, 2017

FRANK J. DONATELLI, TREASURER
MCGUIREWOODS LLP
ONE JAMES CENTER
901 E. CARY STREET
RICHMOND, VA 23219

Response Due Date
06/06/2017

IDENTIFICATION NUMBER: C00225342

REFERENCE: AMENDED OCTOBER MONTHLY REPORT (09/01/2016 - 09/30/2016),
RECEIVED 04/18/2017

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

1. Line 29 of the Detailed Summary Page of your report discloses a total of \$87,411.26 in other disbursements. The sum of the entries itemized on Schedule B, however, indicates the total to be \$89,350. Please amend your report to clarify the discrepancy. (11 CFR § 104.3(a) and (b))

- Your report disclosed certain categories of financial activity that have been reflected on the wrong lines of the Detailed Summary Page. For your information and consideration when preparing future filings, the value of in-kind contributions received from individuals must be added to the receipts and disbursements total in order to avoid either inflating or deflating the cash on hand amount, and should be properly disclosed on Schedule A, supporting Line 11(a) (i), and Schedule B, supporting Line 21(b). Contributions to federal candidates and other political committees should be properly disclosed on a separate Schedule B, supporting Line 23 of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing. (52 U.S.C. §30104(b) (formerly 2 U.S.C §434(b)) and FORM 3X Instructions)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will

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be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For additional information about the report review process or specific filing information for your committee type, please visit the Reports Analysis Division's Frequently Asked Questions on the FEC website. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1185.

Sincerely,

A handwritten signature in black ink that reads "Samantha Hay". The signature is written in a cursive, flowing style.

Samantha Hay
Campaign Finance Analyst
Reports Analysis Division