RQ-2

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

October 8, 2003

William Redpath, Treasurer
Libertarian National Committee Inc.
2600 Virginia Ave NW #100
Washington, DC 20037

**Response Due Date:**
**November 7, 2003**

Identification Number: C00255695

Reference: March Monthly Report (2/01/03-2/28/03)

Dear Mr. Redpath:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of $200 in a calendar year. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of the requirements of federal law for the reporting of such information. (11 CFR §104.7(b)(1))

Second, if the information is not provided, you must make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution(s) was solicited or not. This effort must occur no later than 30 days after receipt of the contribution and may be in the form of a written request or an oral request documented in writing. (11 CFR § 104.7(b)(2)) The request must:

- clearly ask for the missing information, without soliciting a contribution;
- inform the contributor of the requirements of federal law for the reporting of such information, and
- if the request is written, include a pre-addressed post card or return envelope.

Third, if you receive contributor information after the contribution(s) has been reported, you shall either a) file with your next regularly scheduled report, an amended memo Schedule A listing all the contributions for which additional information was received; or b) file on or before your next regularly scheduled reporting date, amendments to the report(s) originally disclosing the contribution(s). (11 CFR §104.7(b)(4))

Please provide the missing information or a detailed description of your procedures for requesting the information. For more information on demonstrating "best efforts," please refer to the Campaign Guide.

-Your report discloses an outstanding balance(s) beginning this period for a debt(s) owed to Wesley Tim. However, an outstanding balance(s) at the close of the period was not disclosed on your February Monthly Report. Please amend your report(s) to clarify this discrepancy.

-On Schedule D of your previous report, you disclosed a debt(s) owed to Advocates for Self Government, Blue Cross Blue Shield, Marc A. Brandl, Joanna Magdalena Donea, Dollie Parker, Dianne Pilcher, TrizecHahn Watergate Office LLC, and United Parcel Service. This obligation(s), however, has been omitted from this report. Please amend your report to include this debt(s) on Schedule D and Line 10 of the Summary Page. All debts and obligations must be disclosed until extinguished. 11 CFR §104.11

-On Schedule D of your previous report, you disclosed a debt(s) owed to Accumail, B&B Duplicators, Ron Crickenberger, Stephen Dasbach, Libertarian Party of California, Florida Libertarian Party, Georgia

Libertarian Party, Libertarian Party of Idaho, Libertarian Party of Illinois, Michigan Libertarian Party, New York Libertarian Party, Ohio Libertarian Party, Texas Libertarian Party, Libertarian Party of Virginia, Libertarian Party of Washington State, Mass Mutual Life Insurance Company, Ox Solution Development, Purchase Power, Rubino & McGeehin, Mark G. Schreiber, Warner, Norcross & Judd, and Winstar. There is a discrepancy, however, between the outstanding ending balance disclosed on the February Monthly report and the beginning balance owed on the March Monthly report. Please amend your report to clarify the amount owed to each creditor and to reflect any payments that may have been made. All debts and obligations must be disclosed until extinguished. 11 CFR §104.11

-Schedule D of your report has failed to include certain information. Commission Regulations require the full name and mailing address of each creditor, the outstanding balance at the beginning and end of the reporting period, the amount incurred during the period, the payment made during the period, and the nature or purpose of each debt. Additionally, all debts must be reported continuously until extinguished or settled. Please amend your report by providing an adequate purpose for all debts and obligations and by clarifying the description "transfer". 11 CFR §104.11

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1137.

Sincerely,

Jane Parks
Campaign Finance Analyst
Reports Analysis Division