FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Sara J. Lilygren, Treasurer
American Meat Institute
Political Action Committee
1700 N. Moore Street; Room 1600
Arlington, VA 22209

MAR 8 2000

Identification Number: C00024281

Reference: Year End Report (7/1/99-12/31/99)

Dear Ms. Lilygren:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule B to support the entry reported on Line 28(c) of the Detailed Summary Page. Each refund made to a political committee must be itemized on Schedule B regardless of the amount refunded. 2 U.S.C. §434(b)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Lucy J. Denny
Reports Analyst
Reports Analysis Division

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