



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

December 11, 2016

CALEB CROSBY, TREASURER
CONGRESSIONAL LEADERSHIP FUND
1747 PENNSYLVANIA AVENUE NW 5TH FLOOR
WASHINGTON, DC 20006

Response Due Date

01/17/2017

IDENTIFICATION NUMBER: C00504530

REFERENCE: OCTOBER QUARTERLY REPORT (07/01/2016 - 09/30/2016)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

1. Schedule E of your report indicates that your committee may have failed to file one or more of the required 48 hour report(s) for independent expenditures (see attached). A political committee must file a 48 hour report with the Federal Election Commission as specified in 11 CFR §104.4(b), within 48 hours of any independent expenditures aggregating \$10,000 or more with respect to a given election, made any time during the calendar year up to and including the 20th day before an election. The report must be received by the Commission by 11:59 p.m. on the second day following the date on which independent expenditures that aggregate \$10,000 or more are publicly distributed or disseminated. These expenditures must then be fully itemized on Schedule E, or as memo entries on Schedule E and reflected on Schedule D if distributed or disseminated prior to payment, of the next report required to be filed by the committee. Although the Commission may take further action concerning this matter, your prompt response will be taken into consideration. (11 CFR §104.3(b))

- Schedule B of your report discloses an expenditure(s) for "Communications consulting," "Media Optimization" and "**Printing** and shipping." For your information and consideration when preparing future filings, if a portion or all of these expenditures were for public communications (as defined by 11 CFR §100.26) containing express advocacy as defined under 11 CFR §100.22, this would constitute an independent expenditure and would be disclosed on a

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Schedule E supporting Line 24. Public communications that refer to a clearly identified Federal candidate, but that do not expressly advocate the election or defeat of that candidate would be reported on Schedule B for Line 21(b) of the Detailed Summary Page.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For additional information about the report review process or specific filing information for your committee type, please visit the Reports Analysis Division's Frequently Asked Questions on the FEC website. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1157.

Sincerely,



Laura Sinram
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division

Missing Schedule E (48 Hour Report)
Congressional Leadership Fund (C00504530)

Name of Payee	Dissemination Date	Amount	Candidate	Election
Arena Online	7/25/16	\$363.33	Throne-Holst, Anna	G2016
Arena Online	7/25/16	\$363.33	Deacon, Colleen	G2016
Arena Online	7/25/16	\$363.33	Gallego, Pete	G2016
Arena Online	7/25/16	\$363.33	Bera, Ami	G2016
Arena Online	7/25/16	\$363.33	Rosen, Jacky	G2016
Arena Online	7/25/16	\$363.33	Bennett, Luanne	G2016