



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

November 13, 1997

Martha Hermance, Treasurer
Ford Motor Company Civic Action Fund
c/o Comerica Bank, PAC Services, MC 2250
Detroit, MI 48275

Identification Number: C00046474

Reference: July Monthly Report (6/1/97-6/30/97)

Dear Ms. Hermance:

This letter is to inform you that as of November 12, 1997, the Commission has not received your response to our request for additional information, dated October 22, 1997. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Donald Averett on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "John D. Gibson", is written over the typed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

OCT 22 1997

Martha Hermance, Treasurer
Ford Motor Company Civic Action Fund
c/o Comerica Bank, PAC Services, MC 2250
Detroit, MI 48275

Identification Number: C00046474

Reference: July Monthly Report (6/1/97-6/30/97)

Dear Ms. Hermance:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. §441a(a) precludes a multicandidate committee from making a contribution to a national political party in excess of \$15,000 in a calendar year.

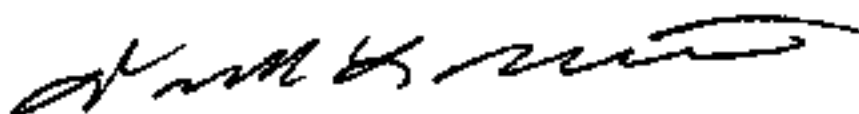
If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have made an excessive contribution, you should notify the recipient and request a refund of the amount in excess of \$15,000. In the best interest of your committee, all refunds should be made within sixty days of the treasurer's receipt of the contribution.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund request sent to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received.

Although the Commission may take further legal action concerning the excessive contribution(s), prompt action in obtaining a refund will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald L. Averett", with a long horizontal flourish extending to the right.

Donald L. Averett
Senior Reports Analyst
Reports Analysis Division

SCHEDULE B

ITEMIZED DISBURSEMENTS

2 OF 4
Line Number 23FORD MOTOR COMPANY CIVIC ACTION FUND
C00046474

Any information copied from such Reports or Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes other than using the name and address of any political committee to solicit contributions from such committee.

Recipient	Purpose of Disbursement	Date	Amount this Period
Nat'l. Repub. Congressional Cm Contribution to Committee			
Nat'l. Repub. Congressional Cmte. House Council	ELECTION:	02/14/97	3000.00
Attn: Nydia Bonnin	RACE: USParty		
320 First Street, SE	FEC#: C00002931		
Washington DC 20003			

National Republican Senatorial Contribution to Committee			
National Republican Senatorial Cmte Republican Senate Council	ELECTION:	02/14/97	15000.00
Ronald Reagan Republican Tower	RACE: USParty		
425 Second Street, NE	FEC#: C00027466		
Washington DC 20002			

Cox, Christopher	Contribution to Committee		
Christopher Cox Congressional Committee	ELECTION: 1998PRI	02/20/97	1000.00
6117 Woodmont Road	RACE: CAHouse		
Alexandria VA 22307	FEC#: H6CA40057		

Bunning, Jim	Contribution to Committee		
Citizens for Bunning	ELECTION: 1998PRI	02/20/97	1000.00
1717 Dixie Highway	RACE: KYHouse		
Suite 180	FEC#: H6KY04015		
Fort Wright KY 41011			

Klink, Ron	Contribution to Committee		
Citizens for Ron Klink	ELECTION: 1998PRI	02/20/97	500.00
P.O. Box 75214	RACE: PAHouse		
Washington DC 20013	FEC#: H2PA04093		

SCHEDULE B

ITEMIZED DISBURSEMENTS

2 OF 8
Line Number 23FORD MOTOR COMPANY CIVIC ACTION FUND
C00046474

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Recipient	Purpose of Disbursement	Date	Amount this Period
Riggs, Frank Riggs for Congress P.O. Box 590 Windsor CA 95492	Contribution to Committee ELECTION: 1998PRI RACE: CAHouseD1 FEC#: H0CA01064	06/04/97	500.00
Ripon's Society Ripon's Rough Rider Award Dinner 501 Capitol Court, NE Suite 300 Washington DC 20002	Contribution to Committee ELECTION: RACE: USParty FEC#: C00000001	06/04/97	500.00
1997 Republican House-Senate D Contribution to Committee 1997 Republican House-Senate Dinner Washington Affairs 1350 "I" Street, NW Washington DC 20005	ELECTION: RACE: USParty FEC#: C00002931	06/13/97	7500.00
1997 Republican House-Senate D Contribution to Committee 1997 Republican House-Senate Dinner Washington Affairs 1350 "I" Street, NW Washington DC 20005	ELECTION: RACE: USParty FEC#: C00027466	06/13/97	7500.00
Specter, Arlen Citizens for Arlen Specter 900 Second Street, NE #306 Washington DC 20002	Contribution to Committee ELECTION: 1998PRI RACE: PASenate FEC#: S6PA00100	06/13/97	2000.00

