



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

JAN 23 1998

John C. Runyan, Treasurer
Voluntary Contributors For Better Government
1101 Pennsylvania Ave., NW, Ste. 200
Washington, DC 20004

Identification Number: C00034405

Reference: December Monthly Report (11/1/97-11/30/97)

Dear Mr. Runyan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedule A. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script, appearing to read "Melissa Hurd".

Melissa Hurd
Reports Analyst
Reports Analysis Division

