



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

May 6, 1999

Julia T. Benson, Treasurer
Capitol One Financial Corporation Associates Political Fund
2980 Fairview Park Drive
Falls Church, VA 22042

Identification Number: C00326595

Reference: Year End Report (11/24/98-12/31/98)

Dear Ms. Benson:

This letter is to inform you that as of May 5, 1999 the Commission has not received your response to our request for additional information, dated April 14, 1999. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Debbie Chacona on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, which appears to read "John D. Gibson", is positioned above the typed name and title.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
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RQ-2

Julia T. Benson, Treasurer
Capital One Financial Corporation Associates Political Fund
2980 Fairview Park Drive
Falls Church, VA 22042

Identification Number: C00326595

APR 14 1999

Reference: Year End Report (11/24/98-12/31/98)

Dear Ms. Benson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 6(c), 11(a)(ii), 11(a)(iii), 11(d), 19 and 20, Column B of the Summary and Detailed Summary Pages appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

-Please provide the total(s) for Line 16, Column B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days

of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie A. Chacona

Debbie A. Chacona
Senior Reports Analyst
Reports Analysis Division

