FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

DEC 17 1993

KimberLee Franz, Treasurer
Ford Motor Company Civic
Action Fund
Comerica Bank - Detroit
Detroit, MI 48275

Identification Number: C00046474

Reference: February Monthly (1/1/93-1/31/93), March Monthly (2/1/93-2/28/93), April Monthly (3/1/93-3/31/93), May Monthly (4/1/93-4/30/93), June Monthly (5/1/93-5/31/93), July Monthly (6/1/93-6/30/93), August Monthly (7/1/93-7/31/93), September Monthly (8/1/93-8/31/93), October Monthly (9/1/93-9/30/93) and November Monthly (10/1/93-10/31/93) Reports

Dear Ms. Franz:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of Schedule B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. (11 CFR §104.2(d))

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

J.P. Andre'
Reports Analyst
Reports Analysis Division

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