FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

October 12, 2000

Stephen Katurinis, Treasurer
McGuire, Woods, Battle & Boothe
Federal Political Action Committee
One James Center
Richmond, VA 23219

Identification Number: C00225342

Reference: August Monthly Report (7/01/00-7/31/00)

Dear Mr. Katurinis:

On September 20, 2000, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your October 3, 2000 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your Amended August Monthly Report still discloses a contribution to the Steve Martin for Congress committee for the Primary election after the date of the Virginia Primary. Please note that contributions may not be designated for an election which has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during the election campaign. Please clarify if the contribution was intended to reduce the campaign debt or disclose any refunds as necessary on the appropriate schedules.

An adequate response must be received at the Commission by November 1, 2000. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions related to this matter, please contact Thomas F. Maxwell, III on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division