



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

January 18, 2012

SCOTT INGVOLDSTAD, TREASURER
CH2M HILL COMPANIES LTD PAC
9191 S. JAMAICA STREET
ENGLEWOOD, CO 80112

Response Due Date

02/22/2012

IDENTIFICATION NUMBER: C00143305

REFERENCE: DECEMBER MONTHLY REPORT (11/01/2011 - 11/30/2011)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. The beginning cash balance of this report does not equal the ending balance of your 2011 Amended November Monthly Report (10/1/11-10/31/11). Please correct this discrepancy and amend all subsequent reports(s) that may be affected by the correction. (2 U.S.C. § 434)(b)(1))
2. Your calculations for Line 8 appear to be incorrect. Cash on hand at the close of the current reporting period should always equal the closing calendar year to date cash on hand amount. Please provide the corrected total on the Summary Page. (2 U.S.C. § 434(b))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please

CH2M HILL COMPANIES LTD PAC

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contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1139.

Sincerely,

A handwritten signature in black ink that reads "Nicole Della Rocco". The signature is written in a cursive, flowing style.

Nicole Della Rocco
Senior Campaign Finance Analyst
Reports Analysis Division

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