



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

July 11, 2023

KAREN Y. GRAYS, TREASURER
SHEILA JACKSON LEE FOR CONGRESS
4412 ALMEDA ROAD
HOUSTON, TX 77004

Response Due Date
08/15/2023

IDENTIFICATION NUMBER: C00287904

REFERENCE: AMENDED YEAR-END REPORT (11/29/2022 - 12/31/2022), RECEIVED
06/04/2023

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

1. Line 17, Column A, of the Detailed Summary Page information of your report discloses \$18,484.72 in operating expenditures. The sum of all entries supporting that line is \$26,402.62. While it is permissible for the figure on Line 17, Column A, to exceed the sum of disbursement entries as a result of unitemized transactions, the sum of itemized disbursements may not exceed the figure provided on Line 17, Column A. Please amend your report to correct this discrepancy. (11 CFR § 104.3(b))

- Your report disclosed a category of financial activity that appears to be disclosed on the wrong line of the Detailed Summary Page. For your information and consideration when preparing future filings, donations should be properly disclosed on a separate Schedule B, supporting Line 21 of the Detailed Summary Page. Please refer to the Form 3 instructions for each line when determining the proper categorization(s) for your next filing. (11 CFR § 104.3(a) and (b))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will**

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not be considered.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit www.fec.gov/help-candidates-and-committees. For more information about Requests for Additional Information (RFAI), why you received a letter, and how to respond, please visit www.fec.gov/help-candidates-and-committees/request-additional-information. Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1440.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Harkins", with a stylized flourish at the end.

Patrick Harkins
Sr. Campaign Finance & Reviewing Analyst