



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C.

RQ-2

September 25, 2024

FRED TATE, TREASURER
REPUBLICAN PARTY OF TEXAS
PO BOX 2206
AUSTIN, TX 78768-2206

Response Due Date
10/30/2024

IDENTIFICATION NUMBER: C00143743

REFERENCE: AUGUST MONTHLY REPORT (07/01/2024 - 07/31/2024)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

1. Schedule B discloses disbursements to "PAYLOCITY CORPORATION" for "PARTY PAYROLL: SEE MEMO ITEMS" and "PARTY PAYROLL TAXES: SEE MEMO ITEMS." Please be advised that when itemizing disbursements to companies for payroll services, if the payment to the salary recipient aggregates in excess of \$200 in a calendar year, a memo entry including the name and address of the individual receiving the salary, as well as the date, amount, and purpose of the original disbursement must be provided. Please amend your report to include the missing information or provide clarifying information if memo items are not required. (11 CFR §300.36(b))

- Your report discloses certain categories of financial activity that have been reflected on the wrong lines of the Detailed Summary Page. For your information and consideration when preparing future filings, offsets to operating expenditures (refunds, rebates, etc) should be properly disclosed on a separate Schedule(s) A, supporting Line(s) 15 of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing. (52 U.S.C. §30104(b) and FORM 3X Instructions)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an

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enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit www.fec.gov/help-candidates-and-committees. For more information about Requests for Additional Information (RFAI), why you received a letter, and how to respond, please visit www.fec.gov/help-candidates-and-committees/request-additional-information. Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number(202) 694-1232.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melissa Cisewski', with a stylized flourish at the end.

Melissa Cisewski
Campaign Finance Analyst