



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

MAY 1 1998

Martha Hermance, Treasurer
Civic Involvement Program
General Motors Corporation
3044 West Grand Boulevard
MC 482 111 139
Detroit, MI 48202

Identification Number: C00076810

Reference: March Monthly Report (2/1/98-2/28/98)

Dear Ms. Hermance:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report includes computer produced formats of the Summary and the Detailed Summary Pages. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. 11 CFR §104.2(d)

-Your report includes a computer produced format(s) of Schedules A and B which is different from the format approved by the Commission previously. Please submit a separate sample format with a cover letter requesting approval of the new format. For future filings, please use only FEC approved formats.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alicia K. Richardson", is written over a horizontal line.

Alicia K. Richardson
Reports Analyst
Reports Analysis Division

