



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-5

Ken A. Crerar, Treasurer
Council Of Insurance Agents & Brokers
Political Action Committee
701 Pennsylvania Ave NW Suite 750
Washington, DC 20004

JAN 31 2003

Identification Number: C00039578

Reference: 12 Day Pre-General (10/1/02-10/12/02) and 30 Day Post-General
(10/16/02-11/25/02) Reports

Dear Mr. Crerar:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-It has come to the attention of the Federal Election Commission that the reports you have filed during the current election cycle do not reflect the appropriate coverage dates for monthly filing status. Please be advised of the filing dates and coverage periods for the 2002 election year and fill in the appropriate coverage dates on Line 5 of the Summary Page.

Report Type	Coverage Dates	Due Date
February Monthly	1/1/02-1/31/02	February 20, 2002
March Monthly	2/1/02-2/28/02	March 20, 2002
April Monthly	3/1/02-3/31/02	April 20, 2002
May Monthly	4/1/02-4/30/02	May 20, 2002
June Monthly	5/1/02-5/31/02	June 20, 2002
July Monthly	6/1/02-6/30/02	July 20, 2002
August Monthly	7/1/02-7/31/02	August 20, 2002
September Monthly	8/1/02-8/31/02	September 20, 2002

October Monthly	9/1/02-9/30/02	October 20, 2002
12 Day Pre-General	10/1/02-10/16/02	October 24, 2002
30 Day Post-General	10/17/02-11/25/02	December 5, 2002
Year End	11/26/02-12/31/02	January 31, 2003

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Colleen Manning
Campaign Finance Analyst
Reports Analysis Division