



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

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MAR 20 1996

John Pottridge, Treasurer
Professional Insurance Agents
Political Action Committee
400 N. Washington, Suite 622
Alexandria, VA 22314

Identification Number: C00004994

Reference: December Monthly Report (11/1/95-11/30/95)

Dear Mr. Pottridge:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 15 of the Detailed Summary Page discloses receipts for offsets to operating expenditures during the reporting period. If this figure includes any receipts from a single source, that aggregate greater than \$200 in the calendar year, please amend your report(s) by itemizing the receipts on Schedule A. 2 U.S.C. §434(b)(2)(I)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Jan McBride".

Jan McBride
Reports Analyst
Reports Analysis Division

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