

RQ-2



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

March 9, 2005

Bill Connors, Treasurer
National Business Travel Association
Political Action Committee
110 N Royal Street
Alexandria, VA 22314

Response Due Date:
April 8, 2005

Identification Number: C00373910

Reference: 30 Day Post-General Report (10/14/04 -- 11/22/04)

Dear Mr. Connors:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B supporting Line 23 of your report discloses one or more contributions to a candidate for the Primary election; however, the funds were disbursed after the election date (see attached). Please note that contributions may not be designated for an election which has already occurred unless the funds are to be used to reduce a candidate committee's debts incurred during that election campaign.

If any apparently impermissible contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If the contribution(s) in question should have been designated for debt retirement, you should amend your report to indicate "debt retirement," along with the year of election.

If you have made an impermissible contribution, you must request a refund or provide a written authorization for a redesignation of the contribution pursuant to 11 CFR §110.2(b) within 60 days of the treasurer's receipt.

If the foregoing conditions for redesignations were not met within 60 days of the treasurer's receipt, your committee must obtain a refund.