



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C.

RQ-2

November 27, 2023

LISA STEININGER, TREASURER
AMERICAN SOCIETY OF ANESTHESIOLOGISTS
POLITICAL ACTION COMMITTEE (ASA
PAC)
1061 AMERICAN LANE
SCHAUMBURG, IL 60173

Response Due Date
01/02/2024

IDENTIFICATION NUMBER: C00255752

REFERENCE: OCTOBER MONTHLY REPORT (09/01/2023 - 09/30/2023)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Schedule A supporting Line 15 of the Detailed Summary Page discloses a negative entry for the apparent refund of a receipt by your committee. Please be advised that if your committee wrote a refund check from your account, this disbursement should be disclosed on Schedule B supporting Line 21(b) of the Detailed Summary Page. Negative entries on Schedule A should only be used to disclose voided checks that were not cashed or cleared by a bank. This method of reporting would clarify for the public record the total amount of receipts/disbursements and more accurately disclose the cash-on-hand amount. Please amend your report(s) to properly disclose this activity or provide clarifying information.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

AMERICAN SOCIETY OF ANESTHESIOLOGISTS POLITICAL ACTION COMMITTEE
(ASA PAC)

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Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit www.fec.gov/help-candidates-and-committees. For more information about Requests for Additional Information (RFAI), why you received a letter, and how to respond, please visit www.fec.gov/help-candidates-and-committees/request-additional-information. Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1175.

Sincerely,

A handwritten signature in dark ink that reads "Sarah Vivian". The script is cursive and fluid, with the first name "Sarah" and last name "Vivian" clearly distinguishable.

Sarah Vivian

Sr. Campaign Finance & Reviewing Analyst