



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Frederick A. Ciocca, Treasurer
Bill Shuster for Congress
207 Allegheny Street
Hollidaysburg, PA 16648

JUL 17 2001

Identification Number: C00364935

Reference: 30 Day Post-Special Report (4/26/01-6/4/01)

Dear Mr. Ciocca:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report indicates that your committee has failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Special report. Campaign committees that file electronically must submit these notices **electronically**. A principal campaign committee must notify the Commission, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. Although the Commission may take legal action, any response you wish to provide concerning this matter will be considered. (11 CFR 104.18(a) and (c))

-Your report includes loans owed to William Shuster with due dates of 2/27/01 and 3/1/01. Please clarify the current status of these loans and disclose the current terms and conditions if the loans were renegotiated. Note that an overdue loan from the candidate's personal funds may be considered a contribution from the candidate if new terms are not disclosed. (11 CFR §104.3(d))

-Schedule D of your report itemizes debts with outstanding beginning balances; however, these debts were not included on your previous report. Please refer to Section 104.11(b) of the FEC Regulations and file an amendment to your report(s).

A response or an amendment to your original report(s) correcting the above problem(s) should be filed electronically with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Robin Kelly". The signature is written in black ink and is positioned above the typed name.

Robin Kelly
Reports Analyst
Reports Analysis Division

