



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C.

RQ-2

May 14, 2025

MARK BRENNER, TREASURER  
CONCORDE CAREER COLLEGES AND UNIVERSAL  
TECHNICAL INSTITUTE INC. PAC  
4225 E. WINDROSE DRIVE, SUITE 200  
PHOENIX, AZ 85032

**Response Due Date**  
**06/18/2025**

IDENTIFICATION NUMBER: C00497545

REFERENCE: APRIL MONTHLY REPORT (03/01/2025 - 03/31/2025)

Dear Treasurer:

This notice is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Line 6(a) of the Summary Page represents the total cash on hand as of January 1, 2025. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a). (52 U.S.C. §30104(b)(1) and 11 CFR §104.3(a)(1))
2. The beginning cash balance of this report does not equal the ending balance of your March Monthly Report (2/1/25 - 2/28/25). Please correct this discrepancy and amend all subsequent report(s) that may be affected by the correction. (52 U.S.C. §30104(b))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just

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those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit [www.fec.gov/help-candidates-and-committees](http://www.fec.gov/help-candidates-and-committees). For more information about Requests for Additional Information (RFAI), why you received a letter, and how to respond, please visit [www.fec.gov/help-candidates-and-committees/request-additional-information](http://www.fec.gov/help-candidates-and-committees/request-additional-information). Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number(202) 694-1622.

Sincerely,

A handwritten signature in black ink that reads "Aaron Carrell". The signature is written in a cursive, slightly slanted style.

Aaron Carrell  
Campaign Finance Analyst