



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

October 26, 2022

PATRICIA FROST-BROOKS, TREASURER
OHIO DEMOCRATIC PARTY
697 E BROAD ST STE 101
COLUMBUS, OH 43215

Response Due Date
11/30/2022

IDENTIFICATION NUMBER: C00016899

REFERENCE: AUGUST MONTHLY REPORT (07/01/2022 - 07/31/2022)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Schedule H4 discloses disbursements to "Gusto" for "Payroll reimbursements" and "Payroll." Please be advised that when itemizing disbursements to companies for payroll services, a memo entry including the name and address of the individual receiving the salary, as well as the date, amount, and purpose of the original disbursement must be provided regardless of the amount. Please amend your report to include the missing information and clearly identify on the Schedule H4 which disbursement to a payroll company each memo entry relates to. (11 CFR §§104.10 and 104.17)
2. Schedule H4 of your report discloses apparent disbursements to "Association of State Democratic Committees." Please be advised that contributions and transfers to federal committees and/or non federal committees/organizations do not qualify as shared expenses to be allocated between your federal and non federal accounts. Transfers to affiliated committees should be disclosed on Schedule B supporting Line 22 of the Detailed Summary Page, contributions to federal committees should be disclosed on a Schedule B supporting Line 23 of the Detailed Summary Page and contributions to non federal committees/organizations on a separate Schedule B supporting Line 29. Any reimbursement from your committee's non federal account for any portion of this activity is not permissible. (11 CFR §102.5(a)(1)(i))

The Commission recommends that you immediately transfer the funds received by your federal account, as reimbursement for the non federal portion, back to

OHIO DEMOCRATIC PARTY

Page 2 of 2

your non federal account. Although the Commission may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit www.fec.gov/help-candidates-and-committees. For more information about Requests for Additional Information (RFAI), why you received a letter, and how to respond, please visit www.fec.gov/help-candidates-and-committees/request-additional-information. Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number(202) 694-1172.

Sincerely,



Jack Baisden

Sr. Campaign Finance & Reviewing Analyst