



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

March 30, 2000

Sara J. Lilygren, Treasurer
American Meat Institute
Political Action Committee
1700 N. Moore Street; Room 1600
Arlington, VA 22209

Identification Number: C00024281

Reference: Year End Report (7/1/99-12/31/99)

Dear Ms. Lilygren:

This letter is to inform you that as of March 29, 2000 the Commission has not received your response to our request for additional information, dated March 8, 2000. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Lucy Denny on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Sara J. Lilygren, Treasurer
American Meat Institute
Political Action Committee
1700 N. Moore Street; Room 1600
Arlington, VA 22209

Identification Number: C00024281

MAR 8 2000

Reference: Year End Report (7/1/99-12/31/99)

Dear Ms. Lilygren:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule B to support the entry reported on Line 28(c) of the Detailed Summary Page. Each refund made to a political committee must be itemized on Schedule B regardless of the amount refunded. 2 U.S.C. §434(b)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Lucy J. Denny
Reports Analyst
Reports Analysis Division

