



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

FEB - 5 1997

Joseph M. McGuire, Treasurer
Allied-Signal Political Action
Committee
101 Columbia Road
Morristown, NJ 07962

Identification Number: C00096156

Reference: October Monthly Report (9/1/96-9/30/96)

Dear Mr. McGuire:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

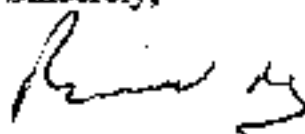
-Line 11(a)(i) of the Detailed Summary Page of your report discloses a total of \$3,603.53 in contributions from individuals/persons other than political committees. The sum of the entries itemized on Schedule A, however, indicates the total to be \$3,286.52. Please amend your report to clarify the discrepancy.

-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the total amount of each contribution on Schedule A supporting Line 11(a)(i). 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days

of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Ng', with a stylized flourish at the end.

Richard Ng
Reports Analyst
Reports Analysis Division

PAYROLL DEDUCTIONS

SCHEDULE A		ITEMIZED RECEIPTS		PAGE 11(a)(X) OF 11(a)(X)	
Contributions from Individuals					
Any information copied from such Reports and Statements may not be used by any person for the purpose of soliciting contributions or for campaign purposes, other than using the name and address of any political committee to solicit contributions from such committee.					
NAME OF COMMITTEE (in Full) National Organization PAC 000000001					
A. Full Name, Mailing Address and ZIP Code		Name of Employer		Date (month, day, year)	Amount of Each Receipt (Full Period)
Anne Sullivan 81 18th Street City, State ZIP		National Organization, Inc.		payroll deduction	\$90.00
Receipt for: ☐ Cash ☐ Other		Occupation: Branch Manager		Aggregate Year-to-Date: \$360.00	(\$15 biweekly)
B. Full Name, Mailing Address and ZIP Code		Name of Employer		Date (month, day, year)	Amount of Each Receipt (Full Period)
Rodney Jones 881 Hainsbury Road City, State ZIP		National Organization, Inc.		payroll deduction	\$180.00
Receipt for: ☐ Cash ☐ Other		Occupation: Vice President		Aggregate Year-to-Date: \$720.00	(\$20 biweekly)

Itemize payroll deductions only after they have exceeded \$200 per calendar year from an individual.

IN-KIND CONTRIBUTIONS

SCHEDULE A		ITEMIZED RECEIPTS		PAGE 11(a)(D) OF 11(a)(D)	
Contributions from Individuals					
Any information copied from such Reports and Statements may not be used by any person for the purpose of soliciting contributions or for campaign purposes, other than using the name and address of any political committee to solicit contributions from such committee.					
NAME OF COMMITTEE (in Full) National Organization PAC 000000001					
A. Full Name, Mailing Address and ZIP Code		Name of Employer		Date (month, day, year)	Amount of Each Receipt (Full Period)
Martin L. Krass 4 River Road City, State ZIP		National Organization, Inc.		8/12/94	\$3,999.00 (IN-KIND) (RAFFLE PRIZE)
Receipt for: ☐ Cash ☐ Other		Occupation: Chairman		Aggregate Year-to-Date: \$3,999.00	

Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, write "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor, 104.8(b).

EXAMPLE: During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(ii) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—still below the \$200 itemization threshold. The manager's second-quarter contributions again are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$295. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See item A in the illustration above.)

In-Kind Contributions

When determining whether to itemize an in-kind contribution, follow the same guidelines listed above under "When to Itemize Receipts." See page 8 for information on how to determine the dollar value of an in-kind contribution.

In addition, add the value of the in-kind contribution to the operating expenditures total on Line 21(b) (in order to avoid inflating the cash-on-hand amount). 104.13(a)(2).

If the in-kind contribution must be itemized on Schedule A, then it must also be itemized on a Schedule B for operating expenditures. See the illustration at right.

SCHEDULE B		ITEMIZED DISBURSEMENTS		PAGE 21(b) OF 21(b)	
Operating Expenditures/Other Federal					
Any information copied from such Reports and Statements may not be used by any person for the purpose of soliciting contributions or for campaign purposes, other than using the name and address of any political committee to solicit contributions from such committee.					
NAME OF COMMITTEE (in Full) National Organization PAC 000000001					
A. Full Name, Mailing Address and ZIP Code		Purpose of Disbursement		Date (month, day, year)	Amount of Each Disbursement (Full Period)
Martin L. Krass 4 River Road City, State ZIP		raffle prize		8/12/94	\$3,999.00 (IN-KIND CONTRIBUTION)
Receipt for: ☐ Cash ☐ Other		Disbursement for: ☐ Primary ☐ General			

Itemize in-kind contributions on both Schedules A and B so as not to inflate the cash-on-hand amount.

