



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

August 27, 2019

TRACI PICKUS, TREASURER
NATIONAL ELECTRICAL CONTRACTORS
ASSOCIATION POLITICAL ACTION
COMMITTEE (NECAPAC)
3 BETHESDA METRO CENTER SUITE 1100
BETHESDA, MD 20814

Response Due Date
10/01/2019

IDENTIFICATION NUMBER: C00113811

REFERENCE: MAY MONTHLY REPORT (04/01/2019 - 04/30/2019)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 item(s):

1. Your report(s) was not signed by the treasurer or designated agent listed on your Statement of Organization (FEC Form 1). Please amend your report(s) by providing the signature of an individual that is authorized to sign the report(s). If a new treasurer has been appointed, please file an amended Statement of Organization or a letter (if not an electronic filer) to reflect this change. (52 U.S.C. §30104(a)(1) (formerly 2 U.S.C. §434(a)(1)) and 11 CFR §104.14(a) and (d))
2. Your report discloses what appear to be cash contributions from several contributors totaling \$4,000. Please be advised that contributions exceeding \$100 must be made by check or other written instrument. (11 CFR §110.4(c)) Please return the amount over \$100 to each contributor and disclose the refunds on the appropriate report(s) or provide clarifying information regarding this activity.
3. Schedule A supporting Line 16 of your report discloses a negative entry for the apparent refund(s) of a contribution originally received by your committee. Please be advised that if your committee wrote a refund check from your account to an individual, this disbursement should be disclosed on Schedule B supporting Line 28(a) of the Detailed Summary Page. Line 16 should only be used if your committee received a refund for a contribution originally made by your

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COMMITTEE (NECAPAC)

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committee. Further, negative entries on Schedule A should only be used to disclose voided checks that were not cashed or cleared by a bank. This method of reporting would clarify for the public record the total amount of receipts/disbursements and more accurately disclose the cash-on-hand amount. Please amend your report(s) to properly disclose this activity or provide clarifying information.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For additional information about the report review process or specific filing information for your committee type, please visit <http://transition.fec.gov/rad/>. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1140.

Sincerely,

A handwritten signature in black ink that reads "Abigail Capps". The signature is written in a cursive, flowing style.

Abigail Capps
Campaign Finance Analyst
Reports Analysis Division