



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

David Roth, Treasurer
Health Care and Retirement Corporation
(HCR) Employees Good Citizenship Fund
One Seagate
Toledo, OH 43604

JUN 18 1999

Identification Number: C00260141

Reference: 30 Day Post-General Report (10/15/98-11/23/98)

Dear Mr. Roth:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Line 31, Column A appear to be incorrect. FEC calculations disclose this amount(s) to be \$2,015.00. Please provide the corrected total(s) on the Detailed Summary Page.

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Dominick Ciaraldi
Reports Analyst
Reports Analysis Division

