



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

March 3, 2004

RQ-2

Barbara E. Higham, Treasurer
Citigroup Inc. Political Action Committee -
Federal/State (Citigroup PAC-Federal/State)
399 Park Avenue
New York, NY 10043

Response Due Date:
April 2, 2004

Identification Number: C00039305

Reference: October Monthly Report (9/1/03-9/30/03)

Dear Ms. Higham:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B of your report (see attached) discloses one or more contributions which appear to exceed the limits set forth in the Act. 2 U.S.C. §441a(a) prohibits a committee from making contributions to another political committee and its affiliates in excess of \$5,000 per calendar year. The Commission notes the receipt of the refund(s) of a portion of the excessive contribution(s) on your December Monthly Report (11/1/03-11/30/03); however, your committee apparently reissued a contribution to the same recipient on 12/5/03.

If any apparently excessive contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If you have made an excessive contribution, you must notify the recipient and request a refund of the amount in excess of \$5,000. The refund of the excessive amount must be made within sixty (60) days of receipt of the contribution.

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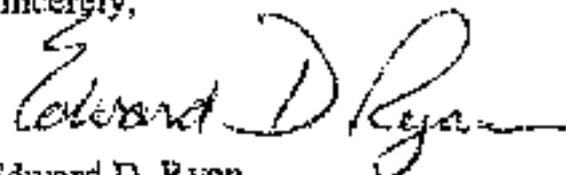
Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund request sent to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received.

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund will be taken into consideration.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1144.

Sincerely,



Edward D. Ryan
Campaign Finance Analyst
Reports Analysis Division

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Recipient Name	Date	Amount	Election	Report	Contributing Affiliate
Keep Our Majority PAC	01/24/2003	\$1,500	Per Year	2003 February Monthly	Citigroup Inc. Political Action Committee-Federal ID # C00008474
Keep Our Majority PAC	06/19/2003	\$2,500	Per Year	2003 July Monthly	Travelers Property Casualty Corp. Political Action Committee (Tap Pac) ID # C60376376
Keep Our Majority PAC	09/11/2003	\$3,500	Per Year	2003 October Monthly	Citigroup Inc. Political Action Committee - Federal/State ID # C00039305

