



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

December 3, 2013

SHANE PATRICK CONNOLLY, TREASURER
SANTA CLARA COUNTY REPUBLICAN
PARTY(FED)
522 N MONROE STREET
SAN JOSE, CA 95128-1338

Response Due Date
01/07/2014

IDENTIFICATION NUMBER: C00415075

REFERENCE: SEPTEMBER MONTHLY REPORT (08/01/2013 - 08/31/2013)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Please clarify all expenditures made for "Contract Services for Voter Registration," "Office Supplies for Voter Registration," and "Voter Registration Consulting " on Schedule(s) H4. If a portion or all of these expenditures were made for activity that promotes or opposes a Federal candidate, but does not qualify as exempt party activity, this amount should be disclosed on Schedule B or F supporting Lines 23 or 25. (11 CFR §§104.3(b), 104.17(a) and 106.1)
2. Schedule H4 of your report discloses payments to "Office Depot", which are categorized as Administrative expenses; however, the purposes of disbursement disclosed are "Office Supplies for Voter Registration." Please be advised that payments made for your committee's generic voter drive activities that do not qualify as Federal election activities and that are not party exempt activities should be categorized as Voter Drive expenses on Schedule H4. Please amend your report to clarify the appropriate category for these activities or provide clarifying information regarding these apparent discrepancies. (11 CFR §106.7(c)(5))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will

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be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1147.

Sincerely,

A handwritten signature in black ink that reads "Maureen Benitz". The signature is written in a cursive, flowing style.

Maureen Benitz
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division