



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

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Joseph W. Guilday, Treasurer
Society for the Relief of Distressed
and Decayed Pilots, Their Widows
and Children PAC
One Liberty Place, 42nd Floor
Philadelphia, PA 19103

FEB 20 1997

Identification Number: C00240457

Reference: Change in Filing Frequency

Dear Captain Guilday:

The Commission has received notification of your change from a monthly filer to a quarterly filer of receipts and disbursements. Note that during years which have no scheduled federal election, quarterly filers are required only to file semi-annually. Please be advised that under Section 104.5(c) of the Commission regulations, a committee may change its filing frequency no more than once per calendar year. A reporting schedule is provided below for the 1997 calendar year.

<u>Report Type</u>	<u>Coverage Dates</u>	<u>Reports Due For Filing</u>
Mid-Year Report	1/1/97-6/30/97	July 31, 1997
Year End Report	7/1/97-12/31/97	January 31, 1998

If the Commission can be of further assistance to you in this matter, please do not hesitate to write or call (202) 219-3580. Our toll-free number is (800) 424-9530.

Sincerely,

Lisa J. Stolaruk
Chief, Party/Non-Party Branch
Reports Analysis Division

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry, no matter how small, should be recorded to ensure the integrity of the financial data. This includes not only sales and purchases but also expenses and income. The document provides a detailed list of items that should be tracked, such as inventory levels, supplier payments, and customer orders. It also outlines the procedures for reconciling accounts and identifying discrepancies. The second part of the document focuses on the analysis of the recorded data. It describes various methods for interpreting the information, such as comparing current performance with historical trends and industry benchmarks. The document also discusses the implications of the data for decision-making, highlighting the need for timely and accurate information to support strategic planning. Finally, the document concludes with a summary of the key findings and recommendations for future actions. It stresses the importance of continuous monitoring and reporting to ensure the long-term success of the organization.