ETEXT ATTACHMENT

05/09/2003 14 : 52

May 8, 2003

Antoinette Kitchen
Senior Campaign Finance Analyst
Reports Analysis Division
Federal Election Commission
999 E Street NW
Washington, DC 20463

Reference:nAmended 12 Day Pre-General Report (10/1/02-10/16/02), received 12/4/02 for the Human Rights Campaign Fund PAC, FEC ID# C00235853

Dear Ms. Kitchen:

In response to your letter of April 25, 2003, we are following best efforts in accordance with regulations promulgated by the FEC. We are using a standard disclaimer on all political action committee solicitations which state: "Contributions or gifts to HRC-PAC are not tax deductible as charitable contributions or as business expenses under IRC § 162(e). Federal law requires political committees to report the name, mailing address, occupation and name of employer for each individual whose contributions exceed $200 in a calendar year."

Also, HRC has standard "follow-up" letters sent to HRC PAC contributors who fail to provide the requested information. These letters are sent out on a twice-monthly basis by a sub-contractor. Additionally, these letters are sent out repeatedly, every month, to all contributors in that month that have not provided the required information The letters are sent as stand-alone communications, with no other information given, and no other information solicited. These letters do not ask for contributions.

The increase in contributions without the full name, address, occupation and employer is a result of pre-election direct mail pieces that go to much of HRC's solicitable class. The increase in contributions follows these appeals, and some are new PAC donors unaware of the disclosure requirements. Each is sent a follow-up letter asking for the information that is required.

If you would like, we would be happy to provide you with examples of the letters and solicitations that are referenced above.

Sincerely,
Elizabeth Birch
Treasurer