

MARCONI

RECEIVED
FEDERAL ELECTION
COMMISSION
MARCONI NORTH AMERICA INC.
REPORTS ANALYSIS
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FEB 17 1 45 PM '99

February 17, 1999

Federal Election Commission
999 E Street, NW
Washington, DC 20463

Attention: Mr. Kenneth Davis, Jr., Reports Analyst

Subject: Report Filing Change from Monthly to the Semi-Annual filing for 1999
Identification Number: C00281212

Dear Mr. Davis:

I am submitting to the Federal Election Commission my request to change The Marconi North America Inc. Political Action Committee (C00281212) reporting filing status from **monthly** to semi-annual for 1999. It is my understanding that when I make this change, it will be necessary for me to submit a mid-year report covering the period January 1 - June 30, 1999, due July 31, 1999 and a year-end report covering the period July 1- December 31, 1999, due January 31, 2000. It is also my understanding that I must submit another request to switch back to the monthly filing status after submitting the year-end report for 1999.

I appreciate your attention to this matter. If there is anything further I should do, please inform me immediately. I can be reached on (703) 418-6208.

Sincerely,



Sydelle Lyon
Treasurer
Marconi North America Inc. PAC
(Marconi USA PAC)

Year-End Reports Covering 1998 Activity

All committees must file a 1998 year-end report due January 31, 1999. The coverage and reporting dates are found in the table on page 6.

Reports Covering 1999 Activity

To find out what reports your committee must file in 1999, check the Guide to 1999 Reporting on this page. Then check the table on page 6 for reporting dates. Please note that committees active in special elections in 1999 may have to file additional special election reports, as explained below.

Where to File

Committee treasurers must file FEC reports with the appropriate federal and state filing offices. Please note that:

- The addresses for the federal offices (FEC and Secretary of the Senate) appear in the instructions on the back of the Summary Page of FEC Forms 3 and 3X.
- A list of state filing offices is available from the Commission.

House Candidate Committees. Principal campaign committees of House candidates file with the FEC. 11 CFR 105.1. The principal campaign committee must simultaneously file a copy of each report and statement with the Secretary of State (or equivalent officer) of the state in which the candidate seeks (or sought) election. 2 U.S.C. §439(a)(2)(B).

Senate Candidate Committees. Principal campaign committees of Senate candidates file with the Secretary of the Senate, as appropriate. 11 CFR 105.2. The principal campaign committee must simultaneously file a copy of each report and statement with the Secretary of State (or equivalent officer) of the state in which the candidate seeks (or sought) election. 2 U.S.C. §439(a)(2)(B).

Presidential Committees. Principal campaign committees of Presidential candidates file with the FEC. 11 CFR 105.3. The principal campaign committee must simultaneously file a copy of each report and statement with the Secretary of State (or equivalent officer) of each state in which the committee makes expenditures. 11 CFR 108.2.

Candidate Committees with More Than One Authorized Committee. If a campaign includes more than one authorized committee, the principal campaign committee files, with its own report, the reports prepared by the other authorized committees as well as a consolidated report (FEC Form 3Z or page 5 of FEC Form 3P, as appropriate). 11 CFR 104.3(f).

PACs and Party Committees. Generally, PACs and party committees file with the FEC. 11 CFR 105.4. However, committees supporting only Senate candidates, and the national Democratic and Republican senatorial committees,

file with the Secretary of the Senate. 11 CFR 105.2.

PACs and party committees must simultaneously file copies of reports and statements with the Secretary of State (or equivalent officer), as follows:

- Committees making contributions or expenditures in connection with House and Senate campaigns also file in the state in which the candidate seeks election. The committee is required to file only that portion of the report applicable to the candidate in that state (e.g., the Summary Page and the schedule showing the contribution or expenditure). 2 U.S.C. §439(a)(2)(B).
- Committees making contributions or expenditures in connection with Presidential candidates also file in the states in which the Presidential committee and the donor committee have their headquarters. 11 CFR 108.4.

(continued on page 6)

Guide to 1999 Reporting

Type of Filer	Reports			
	'98 Year-End	Semi-annual	Quarterly	Monthly
House and Senate Candidate Committees ¹	✓	✓		
Presidential Candidate Committees ²	✓		✓ or	✓
* PACs and Party Committees ³	✓	✓	or	✓

¹This category includes committees of candidates retiring debts from a previous election or running for a future election.

²Presidential committees may file on either a quarterly or a monthly basis. Those wishing to change their filing frequency should notify the Commission in writing.

³PACs and party committees may file on either a semiannual or a monthly basis. Committees wishing to change their filing frequency must notify the Commission in writing when filing a report under the committee's current schedule. A committee may change its filing frequency once per calendar year. 11 CFR 104.5(c).

Reports*(continued from page 5)***Late Filing**

The Federal Election Campaign Act does not permit the Commission to grant extensions of filing deadlines under any circumstances. Filing late reports could result in enforcement action by the Commission.

Committees Active in Special Elections

Committees authorized by candidates running in any 1999 special election must file pre- and post-election reports in addition to regularly scheduled reports. 11 CFR 104.5(h). They are also required to comply with the 48-hour notice requirement for contributions of \$1,000 or more (including loans) received shortly before an election. See 11 CFR 104.5(f).

PACs and party committees supporting candidates running in special elections may also have to file pre- and post-election reports unless they file on a monthly, rather than semiannually, basis. 11 CFR 104.5(c)(3) and 104.5(h). However, all PACs are subject to 24-hour reporting of independent expenditures made shortly before an election. See 11 CFR 104.4(b) and (c) and 104.5(g).

When timing permits, the Record will alert committees to special election reporting dates. †

**Electronic Filing Update:
Electronic Filing Help for
Committees Using
Commercial Software**

The Commission has announced that two brands of reporting software have been tested and are compatible with the requirements of the FEC's electronic filing program. Filers using Campaign Manager made by Aristotle Publishing, Inc., or Keep in Touch made by Gnosso

*(continued)***1998 Year-End Report**
(Required of all committees.)

Report	Period Covered	Filing Date ¹
Year-End	Closing date of last report through December 31, 1998	January 31, 1999

1999 Semiannual Reports

Report	Period Covered	Filing Date ¹
Mid-Year	Jan. 1-June 30	July 31, 1999
Year-End	July 1-Dec. 31	January 31, 2000

1999 Monthly Reports

Report	Period Covered	Filing Date ¹
February	January 1-31	February 20
March	February 1-28	March 20
April	March 1-31	April 20
May	April 1-30	May 20
June	May 1-31	June 20
July	June 1-30	July 20
August	July 1-31	August 20
September	August 1-31	September 20
October	September 1-30	October 20
November	October 1-31	November 20
December	November 1-30	December 20
Year-End	December 1-31	January 31, 2000

1999 Quarterly Reports

(Option available to Presidential committees only.)

Report	Period Covered	Filing Date ¹
1st Quarter	Jan. 1-March 31	April 15
2nd Quarter	April 1-June 30	July 15
3rd Quarter	July 1-Sept. 30	October 15
Year-End	Oct. 1-Dec. 31	January 31, 2000

¹Reports sent by registered or certified mail must be postmarked by the filing date; reports sent by other means (including Federal Express) must be received by the federal and state filing offices on that date.

Federal Election Commission

**ENVELOPE REPLACEMENT PAGE
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

<input checked="" type="checkbox"/> Hand Delivered	Date of Receipt <i>2-17-94</i>
<input type="checkbox"/> First Class Mail	POSTMARKED
<input type="checkbox"/> Registered/Certified Mail	POSTMARKED
<input type="checkbox"/> No Postmark	
<input type="checkbox"/> Postmark Illegible	
<input type="checkbox"/> Received from the House office of Records and Registration	Date of Receipt
<input type="checkbox"/> Received from the Senate Office of Public Records	Date of Receipt
<input type="checkbox"/> Other (Specify):	Postmarked and/or Date of Receipt
<input type="checkbox"/> Electronic Filing	
<i>SEP</i> PREPARER	<i>2-17-94</i> DATE PREPARED