



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Dennis Richardson, Treasurer
Oregon Republican Party
570 Liberty Street, SE, Suite 200
Salem, OR 97301

APR 30 2003

Identification Number: C00153031

Reference: 30 Day Post-General Report (10/17/02-11/25/02)

Dear Mr. Richardson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your 2002 12 Day Pre-General Report (10/1/02-10/16/02). Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-The totals listed on Lines 6(e), 7, 11(a)(iii), 11(b), 11(c), 11(d), 12, 19, 20, 21(a)(i), 21(a)(ii) and 21(c), Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in a calendar year. (11 CFR §104.3(a)(4)(i)) Identification for an individual is defined as the full name, mailing address, occupation and name of employer. (11 CFR §100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the

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information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of the requirements of federal law for the reporting of such information. (11 CFR §104.7(b)(1))

Second, if the information is not provided, you must make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution(s) was solicited or not. This effort must occur no later than 30 days after receipt of the contribution and may be in the form of a written request or an oral request documented in writing. (11 CFR § 104.7(b)(2))
The request must:

- clearly ask for the missing information, without soliciting a contribution;
- inform the contributor of the requirements of federal law for the reporting of such information, and
- if the request is written, include a pre-addressed post card or return envelope.

Third, if you receive contributor information after the contribution(s) has been reported, you shall either a) file with your next regularly scheduled report, an amended memo Schedule A listing all the contributions for which additional information was received; or b) file on or before your next regularly scheduled reporting date, amendments to the report(s) originally disclosing the contribution(s). (11 CFR §104.7(b)(4))

Please provide the missing information or a detailed description of your procedures for requesting the information. For more information on demonstrating "best efforts," please refer to the Campaign Guide.

-A review of the reports filed by your committee (pertinent portion(s) attached) indicates that your committee received one or more transfers from National Republican Senatorial Committee which has not been disclosed on their report(s) of receipts and disbursements. Please provide clarifying information regarding the source of the transfer(s) received by your committee.

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-Schedule A of your report discloses receipts totaling \$22,630.76 from the Gordon Smith Oregon Victory Committee, which is a joint fundraising committee affiliated with your committee. The sum of the entries itemized on the memo Schedule A, however, total only \$15,500.00.

Please be advised that a memo Schedule A must be provided to itemize your committee's share of the gross contributions received through the joint fundraiser. The memo schedule should itemize each individual who has contributed an aggregate in excess of \$200 during the calendar year, and provide the amount of unitemized contributions received. In addition, the memo schedule should itemize your committee's share of all contributions from political committees, regardless of amount. 11 CFR §102.17(c)(8)(i)(B) Please clarify this discrepancy.

-Your report discloses an outstanding balance (s) beginning this period for a debt (s) owned to Electric, Pitney Bowes and US Bancorp. However, the outstanding balances for these debts do not equal the closing balances on your 12 Day Pre-General Report (10/1/02-10/16/02). Please amend your report(s) to clarify this discrepancy.

-Your report discloses a debt to US Bancorp with a negative outstanding balance of \$1,621.58. A debt with a negative balance is a debt that is owed TO your committee. Debts owed TO your committee should be reported on Schedule D supporting line 9. Please amend your report to clarify this apparent discrepancy.

-On Schedule H3 supporting Line 18 of the Detailed Summary Page, Lines i), ii)e), and iii)e) for the transfer-in from the Oregon 570 Liberty SE #200 account do not add up to the 10/24/02 and 11/4/02 transfers of \$34,417.00 and \$28,140.00, respectively. Please amend your report to correct this discrepancy. 11 CFR §104.10

-Please amend your report by providing the address for each disbursement itemized on Schedule(s) B and H4 supporting Line(s) 21(b) and 21(a)(i).

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "reim for supplies." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

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-Please clarify all expenditures for "voter registration" and/or "GOTV." If any of these activities referenced House or Senate candidates, they should be allocated accordingly, unless merely incidental to the overall activity. If a portion or all of these expenditures were made on behalf of federal candidates, they should be reported on Schedules B, E or F for Lines 23, 24 or 25 of the Detailed Summary Page, as appropriate.

-Your EVENT YEAR-TO-DATE calculations for Administrative/Voter Drive are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive category. EVENT YEAR-TO-DATE totals for fundraising, direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct EVENT YEAR-TO-DATE totals.

-Your report includes multiple Schedules H1. One Schedule H1 has section D (Ballot Composition) completed with a federal percentage of 28.57%. One Schedule H1 has section D (Ballot Composition) completed with a federal percentage of 0%. Please be advised that a state party committee should only submit one Schedule H1 with section D completed. Please amend your report to clarify these apparent discrepancies.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz

Campaign Finance Analyst
Reports Analysis Division

**SCHEDULE A (FEC Form 3X)
ITEMIZED RECEIPTS**

Use separate schedule(s) or each category of the Detailed Summary Page		FOR LINE NUMBER: (check only one)		PAGE 5 / 101	
<input type="checkbox"/> 11a	<input type="checkbox"/> 11b	<input checked="" type="checkbox"/> 11c	<input type="checkbox"/> 12	<input type="checkbox"/> 13	<input type="checkbox"/> 14
<input type="checkbox"/> 15	<input type="checkbox"/> 16	<input type="checkbox"/> 17			

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)
Oregon Republican Party

Full Name (Last, First, Middle Initial) A. American Health Care		Date of Receipt M M / D D / Y Y Y Y 10 / 28 / 2002
Mailing Address 1201 L St NW		Amount of Each Receipt this Period 1000.00
City Washington	State Zip Code DC 20005	
FEC ID number of contributing federal political committee.		Memo [MEMO ITEM]
Name of Employer	Occupation	
Receipt For: Primary General Other (specify) ▼	Aggregate Year-to-Date ▼ 0.00	Transaction ID: 110520021605997912

Full Name (Last, First, Middle Initial) B. National Republican Senatorial		Date of Receipt M M / D D / Y Y Y Y 10 / 24 / 2002
Mailing Address 425 Second St NE		Amount of Each Receipt this Period 11968.00
City Washington	State Zip Code OR 97002	
FEC ID number of contributing federal political committee.		Receipt
Name of Employer National Republican Senatorial	Occupation Political Committee	
Receipt For: Primary General Other (specify) ▼	Aggregate Year-to-Date ▼ 382341.52	Transaction ID: 1105200232060120317

Full Name (Last, First, Middle Initial) C. National Republican Senatorial		Date of Receipt M M / D D / Y Y Y Y 10 / 30 / 2002
Mailing Address 425 Second St NE		Amount of Each Receipt this Period 20300.00
City Washington	State Zip Code OR 97002	
FEC ID number of contributing federal political committee.		Receipt
Name of Employer National Republican Senatorial	Occupation Political Committee	
Receipt For: Primary General Other (specify) ▼	Aggregate Year-to-Date ▼ 402641.52	Transaction ID: 1203200220060122318

MD

SUBTOTAL of Receipts This Page (optional)	32268.00
TOTAL This Period (last page this line number only)	32268.00

23-03-8063951