FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Dana Thompson, Treasurer
Sheet Metal and Air Conditioning
Contractors' Political Action Committee
4201 Lafayette Center Drive
Chantilly, VA 22021

FEB 28 2001

Identification Number: C00013961

Reference: 30 Day Post-General Report (10/19/00-11/27/00)

Dear Ms. Thompson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the office sought (i.e., House, Senate or President) including the state and congressional district for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

-Schedule A of your report discloses aggregate year-to-date totals for contributions received from individuals which appear to be incorrect. Please be advised that federal regulations require aggregate year-to-date totals to include only those contributions which are received during the calendar year. In the event that the aggregate year-to-date total is correct, please note that federal regulations also require the disclosure of all contributions received from individuals who have contributed over $200. 11 CFR §104.3(a)(4) Please amend your report to provide the correct aggregate year-to-date totals.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports

Analysis Division). My local number is (202) 694-1130.

Sincerely,

Scott Walker
Reports Analyst
Report Analysis Division

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