



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

February 19, 1998

Kenneth O. Wilson, Treasurer
Democratic State Central Committee
of Maryland
188 Main Street, Suite 1
Annapolis, MD 21401

Identification Number: C00141812

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Wilson:

This letter is to inform you that as of February 18, 1998, the Commission has not received your response to our request for additional information, dated January 28, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Monica Johnson on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

JAN 28 1998

Kenneth O. Wilson, Treasurer
Democratic State Central Committee
of Maryland
188 Main Street, Suite 1
Annapolis, MD 21401

Identification Number: C00141812

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Wilson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your EVENT YEAR-TO-DATE calculations for the Inaugural Gala 97 and Awards Dinner 97 are incorrect. EVENT YEAR-TO-DATE totals for administrative and voter drive costs are derived by aggregating all disbursements during the calendar year for the whole Administrative/Voter Drive category. EVENT YEAR-TO-DATE totals for fundraising, direct candidate support, and exempt activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous EVENT YEAR-TO-DATE total for that category or event. This running EVENT YEAR-TO-DATE total should be disclosed after each disbursement is listed. Please amend your report by providing the correct EVENT YEAR-TO-DATE totals.

-Schedule A of your report discloses aggregate year-to-date totals for contributions received from other political committees which appear to be incorrect. Please be advised that federal regulations require aggregate year-to-date totals to include only those contributions which are received during the calendar year. In the event that the aggregate year-to-date total is correct, please note that federal regulations also require the disclosure of all

contributions received from other political committees. 11 CFR §104.3(a)(4) Please amend your report to provide the correct aggregate year-to-date totals.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Transfers from affiliated party committees should be properly disclosed on a separate Schedule A, supporting Line 12 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Non-allocable operating expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink that reads "Monica Johnson". The signature is written in a cursive style with a large, sweeping loop at the end.

Monica Johnson
Reports Analyst
Reports Analysis Division

