



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-1

September 4, 2012

JOHNNY LEE CLARKE, TREASURER
MAXIMUM BALANCE FOUNDATION
2070 PINE STREET, SUITE B
SAN FRANCISCO, CA 94115-2828

Response Due Date
10/09/2012

IDENTIFICATION NUMBER: C00525253

REFERENCE: STATEMENT OF ORGANIZATION

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Your committee has checked boxes and/or completed information for Lines 5(e), and 5(f) of your Statement of Organization (FEC Form 1). Please be advised that you should only fill out information for one (1) box on Line 5. Please amend your Statement of Organization to clarify these apparent discrepancies.

Please refer to 2 U.S.C. §431 & §433 and 11 CFR §102.2 and the instructions for the Statement of Organization (FEC FORM 1) for further information.

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the

MAXIMUM BALANCE FOUNDATION

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Reports Analysis Division) or my local number (202) 694-1164.

Sincerely,

A handwritten signature in black ink that reads "Nicole Miller". The signature is written in a cursive, flowing style.

Nicole Miller
Senior Campaign Finance Analyst
Reports Analysis Division

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