



FEDERAL ELECTION COMMISSION RQ-7  
WASHINGTON, D.C. 20463

April 7, 1997

Laura Curtis, Treasurer  
National Association of Plumbing-  
Heating-Cooling Contractors PAC  
180 South Washington  
Falls Church, VA 22046

Identification Number: C00157875

Reference: Reports Not Filed Through 12/31/96

Dear Ms. Curtis:

It has come to the attention of the Federal Election Commission ("the Commission") that your committee may be in violation of 2 U.S.C. §434(a) for failing to file the above referenced Reports of Receipts and Disbursements. You were previously notified of the due dates for these reports.

It is important that you file these reports immediately with the Federal Election Commission, 999 E Street, NW, Washington, DC 20463 (or with the Secretary of the Senate). Copies of the reports or the relevant portions should also be filed with the Secretary of State or equivalent state officer (see 2 U.S.C. §439).

Although the Commission may initiate an audit or legal enforcement action concerning this matter, your prompt response and a letter of explanation will be taken into consideration.

If you have any questions regarding this matter, please contact Craig Crooks on our toll-free number (800) 424-9530. Our local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

