



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

May 4, 2007

Ken Sagar, Treasurer
Iowa Democratic Party
5661 Fleur Drive
Des Moines, IA 50321

**Response Due Date:
June 4, 2007**

Identification Number: C00035600

Reference: Year End Report (11/28/06-12/31/06)

Dear Mr. Sagar:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-The totals listed on Lines 6(c), 7, 11(a)(i), 11(a)(ii), 21(a)(i), 21(a)(ii), 21(b), and 30(b), Column B of the Summary and Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. **Please amend your report and any subsequent reports that may be affected by this correction.**

-Schedule H4 of your report discloses reimbursements to individuals for "Cell Phone, Food and Beverages, Meals, Meals, Office Supplies, Mileage, Cell, Mileage, Cell, Copies, Office Supplies, Mileage, Cell Phone, Lodging, Meals, Mileage, Copies, Office Supplies, Mileage, Copies, Stamps, Office Supplies, Mileage, Meals, Cell, Mileage, Meals, Water, Mileage, Office Supplies, Mileage, Office Supplies, Postage, Mileage, Postage, Office Supplies, Cell, Mileage and Meals, Mileage and Office Supplies, OffSupplies, Mileage, Shipping, Empl. Ad, Office Supplies and Keys, Postage, Postage, Food for Volunteers, Car Wash, Uhaul, Meals, Gas, Uhaul and Gas." Please be advised that when itemizing reimbursements to individuals for goods or services, payment to

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the original vendors must be itemized as memo entries regardless of amount. Each memo entry must include the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information and clearly identify on the Schedule H4, which reimbursement each memo entry relates to. 11 CFR §§104.10 and 104.17, and Advisory Opinions 1992-1 and 1996-20, footnote 3

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend **Schedule(s) H4** of your report to clarify the following description(s): **"Office Supplies."** For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-On Schedule **H4**, your allocated activity or event year-to-date total calculations for the **Administrative category** appears to be incorrect. Allocated activity or event year-to-date totals for administrative, voter drive, exempt activity costs and expenses for public communications made by political parties are derived by aggregating all disbursements during the calendar year for each separate category. Allocated activity or event year-to-date totals for fundraising and direct candidate support activities are derived by aggregating all disbursements during the calendar year within a specific event. These should be calculated by adding the latest disbursement for a category or event to the previous event year-to-date total for that category or event. This running event year-to-date total should be disclosed after each disbursement is listed. Please amend your report by providing the correct event year-to-date totals.

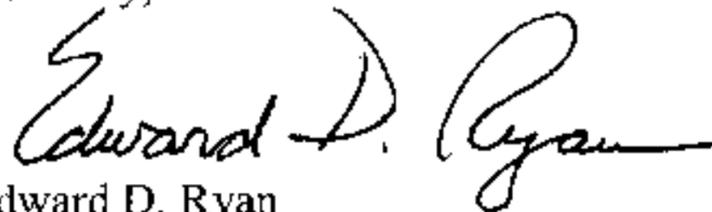
Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please

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contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1144.

Sincerely,

A handwritten signature in black ink that reads "Edward D. Ryan". The signature is written in a cursive style with a large, stylized initial "E".

Edward D. Ryan
Campaign Finance Analyst
Reports Analysis Division

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