



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RO-2

FEB 16 1994

John E. Hoff, Treasurer
Owens-Illinois Inc. Employees
Good Citizenship Fund
One Seagate
Toledo, OH 43666

Identification Number: C00034330

Reference: Year End Report (7/1/93-12/31/93)

Dear Mr. Hoff:


This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide the total for Lines 20 and 31, Columns A and B of the Detailed Summary Page.

-For future reporting, please be advised that contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,


J.P. Andre
Reports Analyst
Reports Analysis Division

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