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REPORTS ANALYSIS
DIVISION

Jan 9 10 24 AM '97

January 8, 1997

Mr. John D. Gibson
Assistant Staff Director
Reports Analysis Division
Federal Election Commission
999 E Street, NW
Washington, DC 20463

HAND DELIVERED

Dear Mr. Gibson:

This is to acknowledge receipt of your letter of December 27 and to bring you up to date with our progress in completing the July and October Quarterly reports and other filings.

We discovered these omissions via the letters you sent on December 4, 1996. This was the first knowledge we had of your interest in additional information. A former employee responsible for ACPA's Political Action Committee (CPPAC) record-keeping and FEC filings not only failed to respond to your requests but also failed to alert us to your correspondence.

This situation has prompted us to conduct a complete review of our CPPAC records for 1995 and 1996. Two of our staff, Lawrence Norton and Allan Noe, met on December 18 with Amy Suzanne Reynolds and Ken Davis of your staff to familiarize them with this matter and to outline the steps we were taking to correct the reports. Unfortunately, the holiday season and length of time since the November elections have caused difficulties in reaching all the campaign officials with whom we needed to talk.

Mr. Noe recently described these efforts in a letter to Ms. Reynolds on January 3.

We are hopeful of having all the information in hand to enable us to respond by January 10 which is when the next 15 day extension is up. We also hope that this explanation is satisfactory to forego any audit or legal enforcement action should we be unable to keep that schedule.

We will call your office to see if the above explanation and response is satisfactory.

Sincerely,

A handwritten signature in black ink, appearing to read "Jay J. Vroom".

Jay J. Vroom
Treasurer

JJV:df

Federal Election Commission
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