



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Lawrence P Novak, Treasurer
Massachusetts Republican Party
21 Milk Street, 4th Floor
Boston, MA 02109

SEP 9 1998

Identification Number: C00042622

Reference: July Quarterly Report (4/1/98-6/30/98)

Dear Mr. Novak:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following description(s): Consulting Fees and Expense Reimbursement. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Please amend your report by providing the address for each disbursement itemized on Schedule H4 supporting Line 21(a).

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the purpose for the joint expenditures to SCM Associates, Higgins Armory Museum, Creative Services of New, and Creedon and Company. Note that the unique identifying code for an event is not considered an adequate description of purpose. Please amend your report to include this missing information.

- A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Manzano

Debbie Manzano
Senior Reports Analyst
Reports Analysis Division

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