



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

BQ-7

November 17, 1994

Peter S. Grant, Treasurer  
R R Donnelley & Sons Company  
Political Action Committee  
77 West Wacker Drive  
Chicago, IL 60601

Identification Number: C00033977

Reference: 12 Day Pre-General Report (10/1/94-10/19/94)

Dear Mr. Grant:

It has come to the attention of the Federal Election Commission ("the Commission") that your committee may be in violation of 2 U.S.C. §434(a) for failing to file the above referenced Report of Receipts and Disbursements. You were previously notified of the due date for this report.

It is important that you file this report immediately with the Federal Election Commission, 999 E Street, NW, Washington, DC 20463 (or with the Clerk of the House or the Secretary of the Senate, as appropriate). A copy of the report or its relevant portions should also be filed with the Secretary of State or equivalent state officer (see 11 CFR §§108.2, 108.3, 108.4).

Although the Commission may initiate an audit or legal enforcement action concerning this matter, your prompt response and a letter of explanation will be taken into consideration.

If you have any questions, please contact Don Averett on our toll-free number (800) 424-9530. Our local number is (202) 219-3580.

Sincerely,

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

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