



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

August 25, 2004

RQ-1

Marcia Munson, Treasurer
El Moro Democratic Club
499 Nevis St
Morrobay, CA 93442

Response Due Date:
September 24, 2004

Identification Number: C00404426

Reference: Statement of Organization, dated 07/29/04

Dear Ms. Munson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your committee has checked boxes for Lines 5(a) and 5(e) of your Statement of Organization. Please be advised that you should only fill out information for one (1) box on Line 5. Please amend your Statement of Organization to clarify these apparent discrepancies.

If your committee has not been authorized by a candidate to act on their behalf as evidenced on their Statement of Candidacy, please do not check box 5(a). Line 5(e) indicates that your committee is a separate segregated fund. A separate segregated fund is a political committee established, financed, maintained or controlled by a corporation, labor organization, membership organization, cooperative or trade association.

If your committee is a separate segregated fund, then an amended Statement of Organization should be submitted which identifies the connected organization (11 CFR §102.2(a)(1)(ii)) and the type of connected organization. Moreover, in accordance with 2 U.S.C. §432(e)(5), the name of any separate segregated fund is required to include the name of its connected organization. This includes any abbreviation within its title.

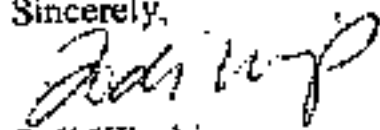
If your committee is not a separate segregated fund, then an amended Statement of Organization should be submitted, which indicates the appropriate type of committee. 11 CFR §102.2(b)(1)(i) Please refer to 2 U.S.C. §433 and 11 CFR §102.2 and the instructions for the Statement of Organization (FEC FORM 1) for further information.

-Any affiliated or connected organization must be identified on your Statement of Organization. For further guidance on affiliated committees and connected organizations, please refer to 11 CFR §§100.5(g) and 100.6. If there are no other committees or organizations with which you share control or financing, please indicate "None" on Line 6. If you do share control or financing with other committees or organizations, please list their names, addresses, and relationships on Line 6. 11 CFR §102.2

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1136.

Sincerely,


Jodi Winship
Campaign Finance Analyst
Reports Analysis Division

