



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 11, 2020

PAMELA G. DE LISLE, TREASURER
MATHEWS COUNTY DEMOCRATIC
COMMITTEE
PO BOX 1111
MATHEWS, VA 23109

Response Due Date
03/17/2020

IDENTIFICATION NUMBER: C00682393

REFERENCE: OCTOBER QUARTERLY REPORT (07/01/2019 - 09/30/2019)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 item(s):

1. For your report to be considered complete, it must include a Detailed Summary Page. Please provide the missing Detailed Summary Page for this report. (52 U.S.C. §30104(b) and 11 CFR §104.3(c))
2. Please provide the Column B totals for the Summary Page and amend your report and any subsequent reports that may be affected by this correction. (52 U.S.C. §30104(b))
3. Schedule A supporting Line 11(a)(i) of your report discloses receipts identified as "TICKET SALES-CRAB STEAM FUNDRAISER" and "MATHEWS COUNTY RESIDENTS." Please be advised that federal regulations require the itemization of all contributions from individuals/persons that aggregate greater than \$200 in the calendar year. Contributions from individuals/persons that aggregate \$200 or less need only be disclosed on Line 11(a)(ii) of the Detailed Summary Page.

Please clarify whether the receipts disclosed on Schedule A includes any contributions that aggregate greater than \$200 from an individual/person in the calendar year. If this is the case, please amend your report by itemizing the contributions from each individual/person on Schedule A. (11 CFR §104.3(a)(2))

MATHEWS COUNTY DEMOCRATIC COMMITTEE

Page 2 of 2

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. For information about the report review process or specific filing information for your committee type, please visit www.fec.gov/help-candidates-and-committees. For more information about Requests for Additional Information (RAI), why you received a letter, and how to respond, please visit www.fec.gov/help-candidates-and-committees/request-additional-information. Should you have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number(202) 694-1176.

Sincerely,



Michael Adamsky
Senior Campaign Finance Analyst
Reports Analysis Division