



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-1

June 24, 2011

SHAUN MCCUTCHEON, TREASURER  
CONSERVATIVE ACTION FUND  
5011 LAKE CREST CIRCLE  
HOOVER, AL 35226

**Response Due Date**  
**07/29/2011**

IDENTIFICATION NUMBER: C00496505

REFERENCE: STATEMENT OF ORGANIZATION, RECEIVED 5/17/11

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Your Statement of Organization (FEC Form 1) was not signed by the individual identified as the treasurer on the form. The treasurer must sign the original Statement of Organization filed by a committee. Please amend your Statement of Organization to include the appropriate signature. (11 CFR §102.2(a))

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1177.

CONSERVATIVE ACTION FUND

Page 2 of 2

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Jones". The signature is fluid and cursive, with a horizontal line extending from the top of the "J" across the "n" and "e".

Brian Jones  
Campaign Finance Analyst  
Reports Analysis Division

321