



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

February 6, 2003

RQ-3

Matthew Brooks, Treasurer
Republican Jewish Coalition-Political Action
Committee (RJC-PAC)
50 F Street N.W., Suite 100
Washington, DC 20001

Identification Number: C00345132

Reference: 30 Day Post-General Report (10/17/02-11/25/02)

Dear Mr. Brooks:

This letter is to inform you that as of February 5, 2003, the Commission has not received your response to our request for additional information, dated January 15, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by February 26, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Alissa Sagri on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Matthew Brooks, Treasurer
Republican Jewish Coalition-Political Action
Committee (RJC-PAC)
50 F Street N.W., Suite 100
Washington, DC 20001

JAN 15 2003

Identification Number: C00345132

Reference: 30 Day Post-General Report (10/17/02-11/25/02)

Dear Mr. Brooks:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your 2002 12 Day Pre-General Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designation and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Alissa V. Sagri
Campaign Finance Analyst
Reports Analysis Division

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