



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Daralyn E. Reed, Treasurer
Employees of Northrop Grumman Corporation
Political Action Committee (ENGPAC)
1234 Sixth Street #204
Santa Monica, CA 90401

DEC 9 1998

Identification Number: C00088591

Reference: 12 Day Pre-General Report (10/1/98-10/14/98)

Dear Ms. Reed:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule B to support the entry reported on Line 23 of the Detailed Summary Page. Each contribution made to a federal candidate or committee must be itemized on Schedule B regardless of the amount contributed. 11 CFR §104.3(b)(3)(v)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Debbie Chacona

Debbie Chacona
Senior Reports Analyst
Reports Analysis Division

