



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-2

Jack Heniff, Treasurer  
Illinois Political Active Letter Carriers  
P.O. Box 561, 4820 22<sup>nd</sup> Avenue  
Orland Park, IL 60462

JAN 22 2003

Identification Number: C00264689

Reference: 12 Day Pre-General Report (10/1/02-10/16/02)

Dear Mr. Heniff:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report (pertinent portion(s) attached) discloses a receipt(s) from an organization(s) that is not registered with the Commission. 2 U.S.C. §441b prohibits the receipt of funds from national banks, corporations, and labor organizations. Under 11 CFR §102.6, however, certain entities may serve as collecting agents for the purpose of transmitting contributions to a separate segregated fund. A collecting agent may be, but is not limited to, a committee which is affiliated with the separate segregated fund; the connected organization; or a local, national, or international union.

Funds received from a collecting agent are to be attributed to the original contributors and should be disclosed according to the requirements of 11 CFR §104.3(a). If the amounts in question were contributed by individuals and transmitted to your committee by a collecting agent, the activity should be included on Line 11(a)(i) of the Detailed Summary Page. Any contribution from an individual exceeding \$200 in the aggregate during the calendar year should be itemized on a supporting Schedule A. Collecting agents need not be identified on your report.

If any apparently prohibited contribution in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information.

If you have received funds from an entity which was not serving as a collecting agent, you may have to make a refund. If within 30 days of receipt you (1) transferred the prohibited amount to an account not used to influence federal elections, and (2) provided written notice to the person making the contribution of the option of receiving a refund, you may retain the contribution in an account not used to influence federal elections. Any request from a donor for a refund must be honored.

If the foregoing conditions for transfers to a non-federal account were not met within 30 days of receipt, the prohibited amount must be refunded. See 11 CFR 103.3(b)(1).

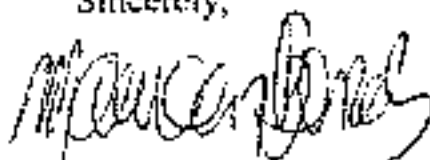
Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for any transfer-out or refund. In addition, any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report covering the period during which the transaction was made.

Although the Commission may take further legal action concerning the acceptance of prohibited contributions, prompt action by your committee in transferring-out or refunding the amounts will be taken into consideration.

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz  
Campaign Finance Analyst  
Reports Analysis Division

# **SCHEDULE A (FEC Form 3X)** **GROUPED RECEIPTS**

Use separate schedule(s)  
for each category of the  
Detailed Summary Page

FOR LINE NUMBER:

PAGE 5/7

(check only one)

<input checked="" type="checkbox"/> 11a	<input type="checkbox"/> 11b	<input type="checkbox"/> 11c	<input type="checkbox"/> 12
<input type="checkbox"/> 13	<input type="checkbox"/> 14	<input type="checkbox"/> 15	<input type="checkbox"/> 16
			<input type="checkbox"/> 17

Information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (In Full)

Political Active Letter Carriers

Name (Last, First, Middle Initial)

State Letter Carriers

Mailing Address

Commerce Bank Building

State

Zip Code

IL

61602

Date of Receipt

MM	DD	YY
10	02	2002

Amount of Each Receipt this Period

2268.00

ID number of contributing  
political committee.

Name of Employer

Occupation

Letter Carriers

Group Collection

Split For:

Primary General

Other (specify) ▼

Aggregate Year-to-Date ▼

16552.00

Transaction ID: SA11A1.4174

Name (Last, First, Middle Initial)

State Letter Carriers

Mailing Address

Commerce Bank Building

State

Zip Code

IL

61602

Date of Receipt

MM	DD	YY
10	02	2002

Amount of Each Receipt this Period

2863.00

ID number of contributing  
political committee.

Name of Employer

Occupation

Letter Carriers

Group Collection

Split For:

Primary General

Other (specify) ▼

Aggregate Year-to-Date ▼

19535.00

Transaction ID: SA11A1.4175

TOTAL of Receipts This Page (optional)

5251.00

TOTAL This Period (last page this line number only)

5251.00

[illegible]