

Humane USA PAC

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*The signature of the donor is not
 part of the contribution to the
 FEC number.



June 6, 2001

Mr. Edward D. Ryan
 Reports Analyst
 Reports Analysis Division
 Federal Election Commission
 999 E Street, NW
 Washington, DC 20463

RE: Humane USA PAC FEC #C00350439
 Letters of April 16, 2001 concerning amended April Quarterly
 (1/1/02 -- 3/31/02), Mid Year Report (1/1/01 -- 6/30/01) and
 amended Year End Report (7/1/01 -- 12/31/01) Reports

Dear Mr. Ryan:

This letter will attempt to address some of the issues raised in your
 letters of April 16, 2003 regarding the above referenced Report
 filings for Humane USA PAC.

With respect to the limited disclosure for administrative expenses,
 reflected in all three letters and related reports, Humane USA PAC
 incurs very limited actual expenses of this sort and, therefore, has
 few disbursements related to administrative expenses. Humane
 USA PAC, as we have reported to your office before, maintains no
 office and has no staff (but does pay one consultant). I serve as
 Treasurer, for example, in a strictly voluntary capacity. In every
 instance where expenses have been incurred (letterhead and
 envelope printing, stamp purchases, mailing house fees, etc.) they
 have been reported (including information concerning the person
 to whom the disbursement was made, the administrative costs
 related to the disbursement, the amount and the date). The great
 bulk of our work is undertaken by volunteers and wherever an in-
 kind contribution has been offered specifically, it has been so noted.

If you wish to have me itemize the disbursements we made for
 administrative expenses during any of these or other reporting
 periods in a separate letter I would be happy to do so, including any
 additional specific explanations you might desire.



Mr. Edward D. Ryan
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With respect to the notation concerning a category of financial activity reflected on the wrong line of the 2001 mid-year report, I will clearly keep this in mind when preparing the next filing to ensure that a similar error is not made again. If your office requires an amended report to reflect this specific modification on the 2001 mid-year report, I will gladly submit one.

With respect to disclosure of full identification of all individuals who contribute in excess of \$200 in a calendar year, as reflected in your letter concerning the above-referenced amended year-end report, please be advised that I as Treasurer, Humane USA PAC's Assistant Treasurer, our consultant, and even our President, make phone calls and send letters at least twice to secure the information that you and the FEC require for each such contributor. On each donation form that comes in from a contributor, a clear message reads: "Federal Election Commission rules require us to request your: Occupation [and] Employer" and a line is given for the donor to easily include such information." In some cases, one question is answered, but not both. In other cases, the individual is "retired" and, therefore, necessarily has no employer. In each such case, this is noted as best as possible on the appropriate schedule.

Secondly, once such a contribution has been received that does not include the necessary information, a letter is sent to the individual and / or a phone call is made to solicit the relevant information. Lastly, before submitting the relevant report covering the period for which the activity occurred, I personally attempt to phone the individual to get the necessary information. As you can imagine, there are some contributions we receive for which no contact details are given and actually getting the donor's telephone number is a feat in itself. Moreover, there are some individuals who, for whatever personal reason, steadfastly refuse to divulge such information.

With respect to your notation (again regarding 2001 amended year-end report) that itemized disbursements include a brief statement or description of the purpose of the disbursement; I will immediately amend the Schedule B to clarify descriptions such as "consultant fee" and "reimbursement of expenses" in accordance with appropriate Regulations regarding such descriptions. A more detailed description, which is sometimes difficult given the limited space in the computer-generated fields, will also clarify in greater detail some of the administrative expenses that we incur, as referenced earlier in this letter.

Federal Election Commission

ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS

The Commission has added this page to the end of this filing to indicate how it was received.

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